

Dear JLC Families,

Thank you so much for your cooperation and patience as we continue to focus on improving our security protocols at BJBE. In addition to new changes relating to the doors and access to BJBE, there are several matters that we want to emphasize about parking and traffic flow. What we note below are not new procedures, but rather approaches that we need to enforce, in particular, now.

Parking on Sunday:

- In addition to the BJBE spots, you can freely park at Rochelle Zell Jewish High School along the south fence. Please fill the back spots in the farthest lot first.
- Please do not park in the high school visitor parking stalls east of the dividing bushes (between the high school and BJBE).

Drop Off and Pick-Up:

- For the security of the building and our congregation and the safety of pedestrians, the drop-off lane in front of the building will have limited access for JLC AfterSchool and JLC Sunday.
- Driveway access for JLC Sunday drop off is permitted until 9:45 A.M. Thereafter, early pickup requires parents to park your car, enter the building and sign out your children. Parking or waiting in the drop-off area is not permitted.
- Driveway access for JLC AfterSchool drop off is permitted until 4:45 P.M. For early pickup, you may park south of the entry door in the drop off driveway for a maximum of 5 minutes until 6:10 pm, but not in the striped walkway. After 6:10 P.M. driveway access will only be for cars proceeding to park around the building or to line up for the carpool pick up around the back of the building. No pickup of children in the driveway is allowed between 6:10 P.M. and 6:45 P.M.
- As a reminder, the carpool line pickup is a very efficient, safe and convenient way to pick up your child from both JLC AfterSchool and Sunday. This is the ONLY permitted way to pick your child up without coming in the building. Naturally, please communicate your pick-up plan to your child, so s/he knows if you will be coming inside or will be in the carpool line. If you would like a carpool number, please email Lisa Howard, [lhoward@bjbe.org](mailto:lhoward@bjbe.org).
- If a grandparent or another person is doing the drop-off and pick-up, please be sure they understand these guidelines and that your child(ren) knows that someone other than you is picking up.
- In order to alleviate the back-up of cars into Pine Street, please pull all the way forward when dropping off.

Alan Miller and Josh Brachfeld are in/around the parking lot on Tuesday, Wednesday, and Sunday and are happy to answer questions/help you navigate this process.

We are very grateful for your cooperation with these procedures. If you have any questions, please direct them to Missy or Sally at [mbell@bjbe.org](mailto:mbell@bjbe.org) or [ssachar@bjbe.org](mailto:ssachar@bjbe.org).

Thank you!  
With all our best,  
Missy and Sally